



GRIZZLY COLLEGE OF EDUCATION



(AUTONOMOUS)

Recognised under Section 2(f) of the UGC Act, 1956

Recognised by ERC, NCTE, Bhubaneswar, Affiliated to VBU, Hazaribag & JAC, Ranchi

Near Satpulia, Gumo, Jhumri Telaiya, Koderma - 825409, Jharkhand.

Website: www.grizzlycollege.org | E-mail: info@grizzlycollege.org | Phone: +91 7070098793, 7070098791

2nd Governing Body Meeting held on 18/08/2026 at 11:00 a.m.

Minutes of the Meeting

The 2nd Meeting of the Governing Body of Grizzly College of Education (Autonomous), JhumriTelaiya, Koderma, Jharkhand was held on 18.08.2026 at 11:00 a.m. through hybrid Mode.

The following esteemed members were present:

Sl.N.	Name & Address	Designation	Remarks
1.	Mr. Manish Kumar Kapsime Chairman, Grizzly Charitable Trust & Director, Grizzly Group of Institutions, JhumriTelaiya, Koderma	Chairperson	Attended
2.	Mr. Avinash Kumar Seth Secretary, Grizzly Charitable Trust & Director, Grizzly Group of Institutions, JhumriTelaiya, Koderma	Member	Attended Online
3.	Mr. Arjun Das Social Service & LLB, At - Karma, P.O. - Karma, Distt. - Koderma - 825409, Jharkhand	Member	Attended
4.	Mr. Binay Kumar Jha Advisor, Grizzly Charitable Trust & Ex-Administrative Officer, Grizzly Group of Institutions	Member	Attended
5.	Mrs. Anjana Kumari Principal, Grizzly Vidyalaya, Telaiya Dam - 825413, Distt. - Koderma, Jharkhand	Member	Attended Online
6.	Mr. Saurabh Sharma Asst. Prof., Grizzly College of Education, JhumriTelaiya, Koderma - 825409, Jharkhand	Member	Attended
7.	Mr. Manish Kumar Sinha Asst. Prof., Grizzly College of Education, JhumriTelaiya, Koderma - 825409, Jharkhand	Member	Attended
8.	Mr. Deepak Kumar Panday Office Superintendent, Grizzly College of Education, Gumo, JhumriTelaiya, Dist. - Koderma, Jharkhand	Member	Attended
9.	Prof. P. N. Singh Director, Inter University Centre for Teacher Education, BHU Campus, Varanasi, Uttar Pradesh	Member	Attended Online
10.	Prof. Asheesh Srivastava Professor & Dean (Academic & Research), Inter University Centre for Teacher Education (IUCTE), Varanasi, Uttar Pradesh.	Member	Attended Online
11.	Dr. Mohit Kumar Tiwari Principal, Grizzly College of Education, JhumriTelaiya, Koderma - 825409, Jharkhand	Member-Secretary	Attended

Dr. Sanjeeta Kumari Principal, S.T.College of Education, Patna, Bihar could not attend the meeting.

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Mr. Manish Kumar Kapsime, Chairperson of the Governing Body, welcomed all the esteemed members and expressed his gratitude for their active participation.

The Meeting started with the permission of the Chair.

AGENDA 1

Confirmation of the Minutes of the 1st Governing Body Meeting held on 16.01.2026: The Member-Secretary presented the minutes of the 1st Governing Body Meeting held on 16.01.2026 before the members for confirmation. The members reviewed the minutes and found to be in order.

Resolution: The minutes of the 1st Governing Body Meeting held on 16.01.2026 were confirmed.

AGENDA 2

Action Taken on the Minutes of the 1st Governing Body Meeting held on 16.01.2026: The Member-Secretary presented the Action Taken Report (ATR) on the decisions of the 1st Governing Body Meeting held on 16.01.2026 before the members for review.

The members discussed the progress made on the decisions and noted the implementation status as follows:

Action Taken Report of the 1st Governing Body Meeting held on 16.01.2026

Sl. No.	Agenda	Resolution	Action Taken
01	Confirmation of nominated members of Governing Body	Members nominated under different categories were approved.	Confirmed.
02	Nomination of four members for Academic Council	Four members were nominated and approved for Academic Council.	Academic Council constituted accordingly.
03	Nomination of one member for Finance Committee	Nomination of Finance Committee member approved.	Finance Committee constituted accordingly.
04	Approval of Bye-Laws of Governing Body	Bye-Laws of Governing Body was approved.	The Governing Body considered the draft Bye-Laws and made certain observations/suggestions for incorporation. The revised draft was directed to be placed before the next meeting of the Governing Body for consideration and approval.

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Sl. No.	Agenda	Resolution	Action Taken
05	Initiation of appointment procedure for Principal and Teaching Members	Recruitment process approved as per Parent University norms.	Action Completed.
06	Approval of Annual Budget 2026-27	Budget proposal to be placed before Governing Body after Finance Committee approval.	The Annual Budget, after consideration and approval by the Finance Committee, was subsequently placed before and approved by the Governing Body.

After reviewing the Action Taken Report, the members expressed satisfaction with the progress made by the institution.

Resolution: The Governing Body approved the Action Taken Report on the decisions of the 1st Governing Body Meeting held on 16.01.2026.

AGENDA 3

Consideration of the Minutes and Recommendations of the 1st Academic Council Meeting held on 17.03.2026 and the 2nd Academic Council Meeting held on 27.06.2026: The Member-Secretary presented the minutes of the 1st Academic Council Meeting held on 17.03.2026 and the 2nd Academic Council Meeting held on 27.06.2026 before the Governing Body for consideration and approval. The members reviewed the proceedings and recommendations of the Academic Council. The Governing Body noted that the Academic Council had considered important academic matters, including the revised Bye-Laws, Examination Manual, curriculum and syllabi, academic calendar, Code of Conduct and other academic matters. The Governing Body took note of the proceedings of both Academic Council Meetings and considered the recommendations requiring approval of the Governing Body.

Resolution: The Governing Body took note of the minutes of the 1st and 2nd Meetings of the Academic Council and approved the recommendations contained therein, wherever approval of the Governing Body was required under the applicable Regulations/Bye-Laws.

AGENDA 4

Consideration of the Minutes and Recommendations of the 1st Finance Committee Meeting held on 28.02.2026 and the 2nd Finance Committee Meeting held on 23.07.2026: The Member-Secretary presented the minutes of the 1st Finance Committee Meeting held on 28.02.2026 and the 2nd Finance Committee Meeting held on 23.07.2026 before the Governing Body for consideration. The members reviewed the minutes and recommendations of the Finance Committee and discussed the financial matters presented before them.

Resolution: The Governing Body took note of the minutes of the 1st and 2nd Finance Committee Meetings and approved the recommendations requiring approval of the Governing Body.



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AGENDA 5

Consideration of the Minutes and Recommendations of the 1st Board of Studies Meeting held on 25.06.2026: The Member-Secretary presented the minutes of the 1st Board of Studies Meeting held on 25.06.2026, which were placed before the Governing Body for consideration. The members reviewed the minutes and academic recommendations of the Board of Studies and appreciated the academic deliberations undertaken for strengthening the academic framework of the autonomous college.

The Governing Body requested Prof. Asheesh Srivastava to provide academic guidance and advisory support for strengthening the Research and Development activities of the College.

Resolution: The Governing Body took note of the minutes of the 1st Board of Studies Meeting held on 25.06.2026 and approved the recommendations thereof, wherever approval of the Governing Body was required.

AGENDA 6

Approval of Examination Manual: The Member-Secretary presented the Examination Manual prepared for the autonomous functioning of the College before the Governing Body for consideration and approval. The members examined the provisions relating to the conduct of examinations, evaluation, assessment, confidentiality, examination procedures and responsibilities of the concerned authorities. It was noted that the revised Examination Manual, Evaluation and Assessment System had already been considered and approved by the Academic Council.

The Governing Body suggested that appropriate provisions for constitution/deployment of Flying Squads during examinations be incorporated in the Examination Manual. It was further resolved that all examination-related activities shall be undertaken through the duly constituted Examination Cell/Committee in accordance with the applicable regulations, norms and procedures.

Resolution: The Governing Body approved the Examination Manual subject to incorporation of the above suggestions and resolved that all examination-related activities shall be undertaken through the duly constituted Examination Cell/Committee in accordance with the applicable regulations, norms and procedures of the competent statutory/regulatory authorities.

AGENDA 7

Approval of Code of Conduct: The Member-Secretary presented the Code of Conduct of Grizzly College of Education (Autonomous) before the Governing Body for consideration and approval. The members examined the provisions and suggestions incorporated in the Code of Conduct and noted that it had already been considered and approved by the Academic Council.

The Governing Body further suggested that the Code of Conduct shall be reviewed and updated annually.

Resolution: The Governing Body approved the Code of Conduct and resolved that it shall be reviewed periodically, ordinarily once every academic year, and revised wherever required in accordance with applicable rules.

AGENDA 8

Approval of the Appointment Process for the Post of Assistant Professor (English): The Governing Body gave its consent to initiate the recruitment process in accordance with the



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applicable UGC Regulations, NCTE norms, State Government provisions and the Statutes/Regulations of the Parent University, as applicable.

Resolution: Resolved that the recruitment process for the post of Assistant Professor (English) be initiated in accordance with the applicable UGC Regulations, NCTE norms, State Government provisions and the Statutes/Regulations of the Parent University, as applicable.

AGENDA 9

Any Other Matter with the Permission of the Chair: The Governing Body discussed the preservation and retention of academic and examination-related records. It was advised that the College shall formulate a comprehensive Record Retention and Disposal Policy specifying category-wise retention periods in conformity with the requirements of the UGC, NCTE, Parent University, State Government and other applicable authorities. Until such policy is approved, records having permanent, statutory or continuing academic value shall not be destroyed.

Resolution: The Governing Body advised the College to formulate a comprehensive Record Retention and Disposal Policy specifying category-wise retention periods in accordance with the requirements of the competent statutory and regulatory authorities. Until such policy is approved, no record of permanent, statutory or continuing academic value shall be destroyed.

The meeting concluded with a vote of thanks to the Chair and all the esteemed members for their valuable participation, guidance and cooperation.

Signature of Governing Body Members

Mr. Manish Kumar Kapsime
Chairperson

Attended Online

Mr. Avinash Kumar Seth
Member

Attended Online

Prof. P. N. Singh
Member

Attended Online

Prof. Asheesh Srivastava
Member

Mr. Binay Kumar Jha
Member

Attended Online

Mrs. Anjana Kumari
Member

Mr. Saurabh Sharma
Member

Mr. Manish Kumar Sinha
Member

Mr. Arjun Das
Member

Mr. Deepak Kumar Panday
Member

Dr. Mohit Kumar Tiwari
Member-Secretary